

# Overview and Scrutiny Management Committee: Holding the Executive to Account

Scrutiny Monitoring – 20 June 2024

Date	Portfolio	Title	Action proposed	Action Taken	Progress Status
14/03/24	Economic Development	Asset Development & Disposal Programme (ADDP)	1) That, reflecting concerns about governance of the programme, the Chair of the Governance Committee and the OSMC engage with the Monitoring Officer to identify opportunities for appropriate and proportionate oversight of the ADDP.		
13/06/24	Housing	Housing Allocations Policy	1) That, informed by the experience of other local authorities that have been through this process, to reduce the risk of people being inadvertently removed from the waiting list, the Council is proactive and takes into consideration the circumstances of vulnerable people when identifying the methods of communication the Council will utilise to encourage applicants to re-register, and reach those who do not respond to initial requests.	<p>There will be briefings with external support services, housing offices, social services, gateway and contact centre staff and supported housing staff.</p> <p>An email or letter will be sent to those on the Housing Register to advise of this change.</p> <p>There will be the use of social media and information available on the council's website.</p> <p>We will allow a period of 12 months for applicants to re-register once we move from the old to the new proposed policy. Any applicant that does not meet this deadline will be assessed on a case-by-case basis with due consideration given to each individual circumstance.</p>	In progress
			2) That, reflecting the move to annually re-registering on the housing waiting list, clarification is provided of the length of time the Council is able to retain applicant information under the Data Retention Policy.	The Data retention policy allow the council to retain information for the current year plus 6 years. Data will be available if applicants miss the deadline for their annual registration.	Complete
			3) That the Executive gives consideration to the use of short-term tenancies for new	This does not make up part of the Allocations Policy. This will be reviewed as	Complete

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			applicants to help manage demand and housing need.	part of the review of the Tenancy Strategy which runs until 2025.	